

## Rehearsal Day-of Checklist

### Personal Preparation

#### Attire and Essentials

- ☐ **Outfit Preparation:** Lay out your rehearsal attire the night before. Ensure it's clean, pressed, and ready to wear.
- ☐ **Personal Items:** Pack a small bag with essentials such as touch-up makeup, tissues, comfortable shoes, and accessories.

#### Mental Preparation

- ☐ **Review the Schedule:** Take a moment to review the rehearsal schedule and your role in the ceremony.
- ☐ **Relax and Focus:** Engage in a brief relaxation exercise or take deep breaths to calm any nerves.

### Venue Setup and Decorations

#### Confirming Setup Details

- ☐ **Venue Access:** Confirm the time you can access the venue and arrive early to ensure the space is ready.
- ☐ **Decorations:** Walk through the venue to verify that all decorations and seating arrangements are in place as planned.

#### Equipment Check

- ☐ **Sound System:** Test microphones, speakers, and any other audio equipment to ensure everything is functioning properly.
- ☐ **Visual Aids:** Check projectors, slideshows, or other visual aids to ensure they're working correctly.

### Coordinating with Key Participants

#### Wedding Party and Officiant

- ☐ **Final Briefing:** Gather the wedding party and officiant for a final briefing on roles and responsibilities.
- ☐ **Schedule Review:** Walk through the timeline with all key participants to ensure they know their cues and timing.



# VOW RENEWAL CHECKLIST

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## Family and Special Guests

- ☐ **Special Seating:** Confirm that reserved seating for family and special guests is clearly marked.
- ☐ **Accessibility Needs:** Ensure any special needs for family members or guests are addressed.

## Running the Rehearsal

### Processional Practice

- ☐ **Line-Up and Cues:** Line up the wedding party in order and practice their cues.
- ☐ **Timing with Music:** Practice walking down the aisle with the music to adjust timing as needed.

### Ceremony Flow

- ☐ **Vows and Readings:** Walk through the vows, readings, and any special rituals.
- ☐ **Ceremony Timing:** Monitor the timing of each segment to ensure a smooth flow.

### Recessional Practice

- ☐ **Smooth Exit:** Practice the recessional, ensuring everyone knows the exit order and their next steps.

## Troubleshooting and Adjustments

### Addressing Last-Minute Concerns

- ☐ **Participant Questions:** Allow time for any last-minute questions or concerns from participants.
- ☐ **Make Adjustments:** Be prepared to adjust the schedule or flow if something doesn't feel right during the rehearsal.

### Contingency Planning

- ☐ **Weather Considerations:** Have a backup plan for outdoor ceremonies in case of bad weather.
- ☐ **Technical Issues:** Be ready with alternative options in case of technical difficulties with equipment or music.



# VOW RENEWAL CHECKLIST

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## Post-Rehearsal Tasks

### Final Reminders

- ☐ **Next-Day Schedule:** Remind participants of the timeline for the ceremony day, including arrival times and any special instructions.
- ☐ **Final Words of Encouragement:** Offer words of encouragement to help everyone feel confident and prepared.

### Transition to Rehearsal Dinner (if applicable)

- ☐ **Dinner Details:** Confirm the time, location, and transportation arrangements for the rehearsal dinner.
- ☐ **Thank You Notes:** Consider giving thank-you notes or small tokens of appreciation to the wedding party or helpers.

## Final Steps

- ☐ **Review Checklist Regularly:** Keep this checklist handy throughout the day and review it regularly to ensure nothing is missed.
- ☐ **Make Adjustments as Needed:** Update the checklist as your plans evolve and new needs arise.

This checklist is designed to help you manage all the essential tasks on the day of your rehearsal, ensuring that everything goes smoothly and that you're fully prepared for your vow renewal ceremony.